

The Club is officially moving to online bookings for all courts effective July 27

- **You can book up to 7 days in advance.** (if you wish to book a court for July 27, you can book beginning July 20)
- All members, whether playing Modified Drop-In or in a group, are **restricted to a “pickleball bubble” of 10 other players each week.**
- **A group may book a maximum of two “primetime” sessions per week (8am and 9:45am Mon-Fri)** unless a “primetime” session is still open 2 days in advance.
- Note that a couple sessions indicate start time of 8:05 a.m., this is an anomaly in the system - it starts at 8:00 a.m.
- **Members who intentionally abuse booking procedures/guidelines may lose their booking privileges for a period of time.**

Modified Drop-In

- Two courts of “Modified drop-in” sessions will be scheduled on Tues (8:00 a.m.), Wed (5:00 pm) and Friday (9:45 a.m.) if there is sufficient interest. **See the information on the next page for steps on how to sign up for Drop In.**
- For those sessions marked as “Modified Drop-In”, up to 6 members can book per date/time/court#.
- If less than 4 members are signed up for a date/time/court you can do drills, play skinny singles etc.

Instructions for Reserving Courts – (For Drop-in see next set of instructions)

Only 1 person (Group Leader) books a court. All other names of group will be recorded at the beginning of the session by Court Hosts.

Step 1 – Open Club’s website www.pentictonpickleball.ca

Step 2 – Log in (requires your user name/password)

Step 3 – Under “SCHED & SIGNUP” click on “Schedule – Reserve A Court”

Step 4 – Click “Who’s Reserved” under the specific day/time you’d like to reserve a court to see which courts and time slots are already booked. (Hint: Court Hosts can print court reservations from here.)

Step 5 – Click on “Reserve Now” on the “Reserve Court” of the specific day/time you wish to book and you will get to the Services Sign-Up page. Note that on Tues morning, Wed evening and Friday morning there are courts listed as “Modified Drop-In” **do not select** those, they are for drop-in players only.

Step 6 – On the Services Sign-Up page, select the Court # you want (very important). Note that available dates will be displayed on the calendar with a white background. Click the available date you want to book on the calendar. A list of available times will be displayed. Select the time you want to book.

Step 7 – Note that you are required to accept the waiver terms (click the checkbox) prior to booking. Read the waiver prior to continuing.

Step 8 – Click Submit. You should receive an email confirmation.

Step 9 – Inform your group members of the date/time/court#.

If you need to cancel a booking you have made yourself, sign-in, then go to Members>My Bookings.

THANK YOU FOR YOUR PATIENCE AS WE ROLL OUT THE NEW BOOKING PROCEDURES. WE ANTICIPATE SOME BUMPS ALONG THE WAY BUT WE WILL STRIVE TO SMOOTH THEM OUT AND MAKE THIS AS SIMPLE AS POSSIBLE.

Instructions for Signing up for “Modified Drop-In”

Each player must reserve their spot on one of two courts.

Step 1 – Open Club’s website www.pentictonpickleball.ca

Step 2 – Log in (requires your user name/password)

Step 3 – Under “SCHEM & SIGNUP” click on “Schedule – Reserve A Court”

There are 3 sessions where it shows “Modified Drop-In” – Tues @ 8 a.m., Wed @ 5:00 pm, and Fri @ 9:45 a.m.

Step 4 – Click “Who’s Reserved” under the specific day/time you’d like to sign up for drop into see which courts and time slots are already booked.

Step 5 – Click on “Reserve Now” under the “Modified Drop In” on the specific time/day you wish to book to get to the Services Sign-Up page.

Step 6 –On the Services Sign-Up page, select the Court # you want (very important). Note that available dates will be displayed on the calendar with a white background. Click the available date you want to book on the calendar. A list of available times will be displayed. Select the time you want to book.

Step 7 – Click Submit. You should receive an email confirmation.

If you need to cancel a booking you have made yourself, sign-in then go to Members>My Bookings.

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